



TheAutry.org
4700 Western Heritage Way
Los Angeles, CA 90027
T: 323.667.2000
F: 323.660.5721

SAFEGUARDING YOUR FINANCIAL INFORMATION

The application for the 2018 American Indian Arts Marketplace at the Autry will be available the first week of March online at theautry.org/marketplace.

In order to safeguard your financial information, and in compliance with the Payment Card Industry Security Standard we can no longer accept credit card payments over the phone or via email.

The \$25.00 application fee can be paid in one of two ways:

- A check or money order mailed with your application.
Payable to: Autry Museum of the American West
- If you prefer to pay by credit card, we will email you an invoice with a link to pay online upon receipt of your application.

Thank you for your interest in the Autry's American Indian Arts Marketplace, and we look forward to receiving your application.

Our Best,

The Autry Team



**2018 American Indian Arts Marketplace at the Autry
November 10 & 11, 2018
Artist Booth Application**

- Applications must be received by **Friday, May 25, 2018**
- Application fee of \$25. (non-refundable) is due with signed application received by **May 25th**
- **Application fee is \$75. (non-refundable) for applications received after May 25, 2018**
- Artists must meet the requirements of the Indians Arts and Crafts Act of 1990 and have submitted a CDIB or Tribal Membership from a State or Federally recognized Tribe
- Artists must submit 4 to 5 photos or a CD with images that are examples of work to be sold. No slides or Xerox copies will be accepted. Photos and CDs will not be returned. All photos or CDs must be labeled with a permanent marker. If high resolution CDs are submitted they will be considered for print materials or for our website. Let us know if you do not want your images used for marketing.
- All applications will be reviewed by the AIAM Review Board. Acceptances will be mailed the beginning of August 2018.
- Artists accepted must notify the Museum on or before 5:00 p.m. PDT on, **Friday, September 14, 2018**, if he or she is unable to participate for any reason. Notification after the deadline or failure to appear at American Indian Arts Marketplace at the Autry will result in waiver of any booth fees.

This Artist Agreement (“Agreement”) is entered into as of the date signed below by and between the Autry, 4700 Western Heritage Way, Los Angeles, CA 90027, (“Museum”) and

Artist: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

E-Mail Address: _____ @ _____

Phone Number(s) _____

Artist is applying as (check one):

- Single Artist** – Booth fee \$375.
- Collaborative Artists** – Two artists working together to produce one piece of art. Booth fee \$400.
- Shared Booth** – Two or more artists sharing one booth \$550.
Each Artist in a shared booth must submit an application and be accepted by the Marketplace Review Board. All materials and payments must be received in order to process. If one artist cancels the remaining artist/artists are responsible for the remaining balance in order to participate.

I plan to share with: _____ (Artist/Artists names)

All booth Fees will be due in full no later than Thursday, August 30, 2018.

PAYMENTS

PLEASE CHECK PREFERRED PAYMENT METHOD

- Online Regular mail

Please pay online or make check or money order payable to:
Autry Museum of the American West

In order to safeguard your financial information, and in compliance with the Payment Card Industry Security Standard, credit cards may no longer be taken over the phone or via email.

Your application fee can be mailed and paid by check or money order with this application, or if you have selected Online payments above an electronic payment link will be emailed to you. All payments, whether online or via check, must be received by the deadline (Friday, May 25th) in order to avoid late fees.

Cancellation:

Accepted artists must notify the Museum on or before 5:00 p.m. PDT on, **Friday, September 14, 2018**, if he or she is unable to participate for any reason. Notification after the deadline or failure to appear at American Indian Arts Marketplace at the Autry will result in waiver of any booth fees.

Exhibitor Space

- All booth spaces are 10 x 10
- The Museum agrees to provide the following for each 10 x 10 booth space:
 - Tenting and Central Lighting
 - One (1) 8' table, two (2) chairs (Additional chairs will be available at festival office. Artists will be responsible for moving.)
 - Basic electrical hook-up
 - Identification badges for the Artist
 - Table Signage
 - Advertising of the event

Provided by Artist:

Additional display racks, walls, pedestals, etc. may be used but must be provided, moved and installed by the artist

Note:

This event will take place in a temporary structure on the museum grounds. There can be a wide fluctuation in daytime to nighttime temperatures at this time of year, resulting in heavy dew. Artists are encouraged to bring tarps or plastic to cover items in their booths overnight.

It is the Artist's responsibility to ensure their work is displayed in a manner that protects his or her artwork and the public from harm. The tables provided may not be suitable for the safe display of all works

The museum will provide an overnight security presence on **Friday, November 9, and Saturday, November 10**, however, the museum accepts no liability for damage or loss of artwork.

Guidelines

Art must be the artist's original work. Imported, manufactured or mass produced items will not be allowed.

Accepted artists are invited to bring their highest quality work in any medium. The Autry supports and encourages continued professional growth through work with new art forms, materials and techniques.

Artists must comply with current state, national and international laws and regulations with regard to the use of endangered species materials in their works. Use of such materials should be disclosed, in writing, to the consumer.

- Original paintings, drawings, hand executed lithographs, etchings and other original forms of printmaking are allowed; the method of reproduction for prints must be clearly labeled.
- Artists may offer for sale limited edition prints and notecards featuring the artist's original artwork; display of such materials should not exceed 20% of the artist's booth space.
- The method of reproduction for photographs must be clearly labeled and images must be the artist's original work.
- Imported jewelry such as "stringers" will not be allowed
- Stabilized turquoise, man-made or synthetic stones or materials must be disclosed to the consumer
- Woven, sewn and embroidered textiles are accepted, sewing machine work is acceptable. No commercial kits, patterns, iron-applique or liquid embroidery will be accepted.

The Artist agrees to abide by the guidelines and terms of agreement listed below.

1. The Artist (listed above) agrees to hold harmless the Autry (Museum), its officers, directors, employees, partners, associates, affiliates, joint ventures, agents, consultants and representatives from and against any and all losses, claims, damages, actions, causes of action, costs and expenses that the Artist may sustain, incur, suffer or be put to at any time either before, during or after the expiration or termination of the Agreement, where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of any act or omission of the Artist any agent, or employee of the Artist pursuant to this Agreement, excepting liability arising out of the independent negligent acts of the Museum.
2. The Artist shall be responsible for obtaining any and all insurance necessary for the Artist, the artwork, and any employees as deemed necessary by the Artist.
3. The Artist agrees that the Museum has the right to establish and enforce all rules and regulations, as it deems proper for the benefit of the Marketplace, and the safety and security of all participants, attendees, Museum staff and property. Should the Museum cancel the event for any reason whatsoever, the Museum will issue a refund of all Booth Fees already collected by the Museum; however the Museum is not responsible for any other costs already incurred by the artist.
4. Artist must be present and remain on-site throughout the entire event to present their work to the public. BOOTH SPACE NOT SET UP BY 8:00 a.m. ON SATURDAY, NOVEMBER 10, 2018, MAY RESULT IN THE RELEASE OF BOTH TO ANOTHER ARTIST AND NO REFUND WILL BE ISSUED.
5. Artist agrees to document and manage all sales transactions for their work, and shall be responsible for the collection, accounting and reporting of all sales tax to the State of California.
6. Each Artist selling any item at the American Indian Arts Marketplace at the Autry MUST have a current valid California Seller's Permit from the State Board of Equalization. If you do not have a permanent California Seller's Permit you may obtain a temporary Seller's Permit for the duration of the American Indian Arts Marketplace at the Autry. It is essential that each Artist obtain his/her own Seller's Permit. Should you have any questions regarding the permit application contact the State of California Board of Equalization at 1-800-400-7115 or access their website at www.boe.ca.gov. A copy of the Seller's Permit MUST BE ON FILE at the Show Office as the State monitors all financial activities for infractions. Failure to produce a current valid Seller's Permit will result in exclusion from the American Indian Arts Marketplace at the Autry. No refund of Booth Fees will be issued for Artist failure to secure a Seller's Permit.
7. This Instrument contains the entire Agreement of the parties relating to the American Indian Arts Marketplace at the Autry, and the parties have made no other agreements, representations or warranties relating to the Marketplace which are not set forth hereof. No waiver or modification of this Agreement will be valid unless made in writing and signed by both parties.
8. I acknowledge that I have read and agree to all the guidelines and terms of the Agreement between the Museum and the Artist for the 2018 American Indian Arts Marketplace at the Autry; 4700 Western Heritage Way, Los Angeles, CA 90027. Further, I release and hold harmless the Museum and all others, as indicated in Term #1 of this Agreement, from any liability whatsoever.

California Seller's Permit:

- I have a permanent California Seller's Permit which will be provided.
- I do not have a California Seller's Permit and will be applying for a Temporary Permit.

If accepted into the American Indian Arts Marketplace at the Autry the undersigned artist agrees to be bound by the terms and conditions herein,

Artist's Signature

Date

Emergency Contact Information Name _____ Phone # _____

DEADLINE – FRIDAY, MAY 25TH

Missing fees or items will delay processing and may affect acceptance.

- Completed, signed application
- Images of artwork are required EVERY year with applications
- NEW ARTISTS - Include copy of your CDIB or Tribal Membership from a State or Federally recognized Tribe
- The application fee of \$25.00 will be due with your application and can be paid in one of two ways:
 - A check or money order mailed with your application payable to: Autry Museum of the American West
 - If you prefer to pay by credit card, we will email you an invoice with a link to pay online upon receipt of your application.

Send correspondence to:

pcarmack@theautry.org

or

**Autry Museum AIAM
Att: Patty Carmack
4700 Western Heritage Way
Los Angeles, CA 90027-1462.**

2018 American Indian Arts Marketplace at the Autry – Publicity Information

The Autry and the American Indian Arts Marketplace at the Autry want to help make your experience a success! Please share some information about yourself so that we can promote your participation in the Marketplace.

Artist's name as you would like it listed in the printed program:

LAST Name

FIRST Name

Tribal Affiliation: _____

Art Forms:

- | | |
|---|---|
| <input type="checkbox"/> Basketry | <input type="checkbox"/> Painting |
| <input type="checkbox"/> Beadwork | <input type="checkbox"/> Mixed Media |
| <input type="checkbox"/> Quillwork | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Clothing | <input type="checkbox"/> Pottery |
| <input type="checkbox"/> Personal Attire | <input type="checkbox"/> Sculpture |
| <input type="checkbox"/> Diverse Cultural Art Forms (Please describe)

_____ | <input type="checkbox"/> Textiles |
| <input type="checkbox"/> Jewelry | <input type="checkbox"/> Wooden Carving |
| <input type="checkbox"/> Other (Please describe) _____ | |

I would like to receive (# of cards desired) _____ complimentary American Indian Arts Marketplace postcards to mail to my clients.

I have a website at _____

I participate in the following online social networks _____

The Autry will have a photographer at the Marketplace taking photos for advertising and publicity purposes.

- YES**, I authorize the use of images of myself and my artwork to promote the Marketplace.
- NO**, I do not want images of myself or my artwork used to promote the marketplace.

Signature: _____ Date _____

Please list any additional information you can share with us that will help promote your participation in the marketplace. Please add additional page if necessary.

American Indian Arts Marketplace at the Autry - 2018 Juried Competition

Prizes will be awarded in twelve categories

Basketry
Beadwork and Quillwork
Clothing and Personal Attire
Diverse Cultural Art Forms
Jewelry
Painting/Mixed Media
Photography
Pottery
Sculpture
Textiles
Wooden Carving
Youth Recognition

\$2,500 **Best of Show**
\$750 **Best of Category, First Place**
\$250 **Best of Category, Second Place**

One piece will be purchased for the museum's permanent collection through the **Jackie Autry Purchase Award**.

\$75 **Youth Recognition**

Awards will be given in multiple age categories.
Open to artists under 18 who have applied to participate in the Marketplace.

- Each participating artist may submit up to **two pieces** in the competition.
- The judges' panel may change the category to comply with competition guidelines.
- The Category of "Diverse Cultural Art" includes hides, leather goods, dolls & musical instruments.
- Only artists that are named on Marketplace contracts may enter pieces in the competition.
- There is no entry fee to submit a piece for competition.
- Winners will receive their monetary awards approximately 4 weeks after the show.
- **Entries may be submitted between 9:00 a.m. and 1:00 p.m. on Friday, November 9, 2018.**
- Winners will be announced and winning pieces will be on display at the Friday evening VIP reception.
- Winning submissions will be returned to the Artists Saturday morning. All other submissions may be picked up from 5:00 – 6:00 p.m. Friday or from 7:00 a.m. – 8:30 a.m. on Saturday.
- Winning pieces in all categories will be photographed for marketing and publicity purposes.

Deadline to submit entries is 1:00 p.m. on Friday, November 9, 2018

We encourage you to submit an artist statement along with your disclosure of materials and methods.