



**2017 American Indian Arts Marketplace at the Autry
November 11 & 12, 2017**

Artist Booth Application

- Applications must be received by **Friday, May 26, 2017**
- Application fee of \$25. (non-refundable) is due with signed application received by **May 26th**.
- **Application fee is \$75. (non-refundable) for applications received after May 26, 2017**
- Artists must meet the requirements of the Indians Arts and Crafts Act of 1990 and have submitted paperwork: CDIB or Tribal Membership from a State or Federally recognized Tribe
- Artists must submit 4 to 5 photos or a CD with images that are examples of work to be sold. No slides or Xerox copies will be accepted. Photos and CDs will not be returned. All photos or CDs must be labeled with a permanent marker. If high resolution CDs are submitted they will be considered for print materials or for our website. Let us know if you do not want your images used for marketing.
- All applications will be reviewed by the AIAM Review Board. Acceptances will be mailed the beginning of August 2017.
- Artist accepted must notify the Museum on or before 5:00 p.m. PDT on, **Wednesday, September 13, 2017**, if he or she is unable to participate for any reason. Notification after the deadline or failure to appear at American Indian Arts Marketplace at the Autry will result in waiver of the application fee and any booth fees.

This Artist Agreement ("Agreement") is entered into as of the date signed below by and between the Autry, 4700 Western Heritage Way, Los Angeles, CA 90027, ("Museum") and

Artist: _____

Mailing Address: _____

City: _____ State: _____ Zip code: _____

E-Mail Address: _____ @ _____

Phone Number(s) _____

Please indicate the best way to communicate with you. (Check preferred box.)

☐ E-Mail ☐ Regular mail ☐ Both ☐ Fax (number _____)

Artist is applying as (check one):

- ☐ Single Artist – Booth fee \$375.
- ☐ Collaborative Artists – Two artists working together to produce one piece of art. Booth fee **\$400**.
- ☐ Shared Booth – Two or more artists sharing one booth \$550.

**Each Artist must submit an application and be accepted by the Marketplace Review Board.
All must be received in order to process.**

Booth fee \$550. - I plan to share with: _____ (Artist's name)

Booth Fees will be due in full no later than Thursday, August 31, 2017.

Please make check or money order payable to:

Autry Museum of the American West

Cancellation:

Artist accepted must notify the Museum on or before 5:00 p.m. PDT on, **Wednesday, September 13, 2017**, if he or she is unable to participate for any reason. Notification after the deadline or failure to appear at American Indian Arts Marketplace at the Autry will result in waiver of the application fee and any booth fees.

Exhibitor Space:

- All booth spaces are 10 x 10
- The Museum agrees to provide the following for each 10 x 10 booth space:
 - Tenting and Central Lighting
 - One (1) 8' table, two (2) chairs (Additional chairs will be available at festival office. Artists will be responsible for moving.)
 - Basic electrical hook-up
 - Identification badges for the Artist
 - Table Signage
 - Advertising of the event

Additional display racks, walls, pedestals, etc. may be used but **must be provided and moved/installed by the artist.**

Note: It is the Artist's responsibility to ensure their work is displayed in a manner that protects his or her artwork and the public from harm. The tables provided may not be suitable for the safe display of all works.

The museum will provide an overnight security presence on **Friday, November 10, and Saturday, November 11**, however, the museum accepts no liability for damage or loss of artwork.

Guidelines:

Art must be the artist's original work. Imported, manufactured or mass produced items will not be allowed.

Accepted artists are invited to bring their highest quality work in any medium. The Autry supports and encourages continued professional growth through work with new art forms, materials and techniques.

Artists must comply with current state, national and international laws and regulations with regard to the use of endangered species materials in their works. Use of such materials should be disclosed, in writing, to the consumer.

- Original paintings, drawings, hand executed lithographs, etchings and other original forms of printmaking are allowed; the method of reproduction for prints must be clearly labeled.
- Artists may offer for sale limited edition prints and notecards featuring the artist's original artwork; display of such materials should not exceed 20% of the artist's booth space.
- The method of reproduction for photographs must be clearly labeled and images must be the artist's original work.
- Imported jewelry such as "stringers" will not be allowed
- Stabilized turquoise, man-made or synthetic stones or materials must be disclosed to the consumer
- Woven, sewn and embroidered textiles are accepted, sewing machine work is acceptable. No commercial kits, patterns, iron-applique or liquid embroidery will be accepted.

The Artist agrees to abide by the guidelines and terms of agreement listed below.

1. The Artist (listed above) agrees to hold harmless the Autry (Museum), its officers, directors, employees, partners, associates, affiliates, joint ventures, agents, consultants and representatives from and against any and all losses, claims, damages, actions, causes of action, costs and expenses that the Artist may sustain, incur, suffer or be put to at any time either before, during or after the expiration or termination of the Agreement, where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of any act or omission of the Artist or any agent, or employee of the Artist pursuant to this Agreement, excepting liability arising out of the independent negligent acts of the Museum.
2. The Artist shall be responsible for obtaining any and all insurance necessary for the Artist, the artwork, and any employees as deemed necessary by the Artist.
3. The Artist agrees that the Museum has the right to establish and enforce all rules and regulations, as it deems proper for the benefit of the Marketplace, and the safety and security of all participants, attendees, Museum staff and property. Should the Museum cancel the event for any reason whatsoever, the Museum will issue a refund of all Booth Fees already collected by the Museum; however the Museum is not responsible for any other costs already incurred by the artist.
4. Artist must be present and remain on-site throughout the entire event to present their work to the public. BOOTH SPACE NOT SET UP BY 8:00 a.m. ON SATURDAY, NOVEMBER 11, 2017, MAY BE RELEASED TO ANOTHER ARTIST AND NO REFUND WILL BE ISSUED.
5. Artist agrees to document and manage all sales transactions for their work, and shall be responsible for the collection, accounting and reporting of all sales tax to the State of California.
6. Each Artist selling any item at the American Indian Arts Marketplace at the Autry MUST have a current valid California Seller's Permit from the State Board of Equalization. If you do not have a permanent California Seller's Permit you may obtain a temporary Seller's Permit for the duration of the American Indian Arts Marketplace at the Autry. It is essential that each Artist obtain his/her own Seller's Permit. Should you have any questions regarding the permit application contact the State of California Board of Equalization at 1-800-400-7115 or access their website at www.boe.ca.gov. A copy of the Seller's Permit MUST BE ON FILE at the Show Office as the State monitors all financial activities for infractions. Failure to produce a current valid Seller's Permit will result in exclusion from the American Indian Arts Marketplace at the Autry. No refund of Booth Fees will be issued for Artist failure to secure a Seller's Permit.
7. This Instrument contains the entire Agreement of the parties relating to the American Indian Arts Marketplace at the Autry, and the parties have made no other agreements, representations or warranties relating to the Marketplace which are not set forth hereof. No waiver or modification of this Agreement will be valid unless made in writing and signed by both parties.
8. I acknowledge that I have read and agree to all the guidelines and terms of the Agreement between the Museum and the Artist for the 2017 American Indian Arts Marketplace at the Autry taking at the Autry; 4700 Western Heritage Way, Los Angeles, CA 90027. Further, I release and hold harmless the Museum and all others, as indicated in Term #1 of this Agreement, from any liability whatsoever.

Emergency Contact Information: _____

Tribal Affiliation: _____

Tribal Enrollment # or CDIB: _____
(NEW ARTISTS - Please enclose a copy of the legal document)

California Seller's Permit:

- ☐ I have a permanent California Seller's Permit and have enclosed a copy for Museum records.
- ☐ I do not have a California Seller's Permit and will be applying for a Temporary Permit.

If accepted into the American Indian Arts Marketplace at the Autry the undersigned artist agrees to be bound by the terms and conditions herein,

Artist's Signature

Date

PLEASE MAKE CHECK OR MONEY ORDER PAYABLE TO:

Autry Museum of the American West

Contact: Please address all questions to: Patty Carmack (323) 495-4389
Fax (323) 660-5721 pcarmack@theautry.org

**The following items must be included in order to process each application.
Missing items will delay processing and may effect acceptance.**

- Completed, signed application
- Application fee
- Images of artwork are required each year
- NEW ARTISTS – include copy of your CDIB or Tribal Membership from a State or Federally recognized Tribe

Mail to:

**AIA Marketplace at the Autry
4700 Western Heritage Way
Los Angeles, CA 90027-1462.**

2017 American Indian Arts Marketplace at the Autry – Publicity Information

The Autry and the American Indian Arts Marketplace at the Autry want to help make your experience a success! Please share some information about yourself so that we can promote your participation in the Marketplace.

Artist's name as you would like it listed in the printed program:

LAST Name

FIRST Name

Tribal Affiliation: _____

Art Forms:

☐ Basketry

☐ Beadwork

☐ Quillwork

☐ Clothing

☐ Personal Attire

☐ Diverse Cultural Art Forms (Please describe)

☐ Jewelry

☐ Other (Please describe) _____

☐ Painting

☐ Mixed Media

☐ Photography

☐ Pottery

☐ Sculpture

☐ Textiles

☐ Wooden Carving

I would like to receive _____ (# of cards desired) complimentary American Indian Arts Marketplace postcards to mail to my clients.

I have a website at _____

I participate in the following online social networks _____

The Autry will have a photographer at the Marketplace taking photos for advertising and publicity purposes.

☐ **Yes**, I authorize the use of images of myself and my artwork to promote the Marketplace.

☐ **No**, I do not want images of myself or my artwork used to promote the marketplace.

Signature: _____ Date _____

Please list any additional information you can share with us that will help promote your participation in the marketplace. Please use the back of this document if necessary.

American Indian Arts Marketplace at the Autry - 2017 Juried Competition

Prizes will be awarded in eleven categories plus a youth artist recognition award

Basketry
Beadwork and Quillwork
Clothing and Personal Attire
Diverse Cultural Art Forms
Jewelry
Painting/Mixed Media
Photography
Pottery
Sculpture
Textiles
Wooden Carving

\$1,500	Best of Show
\$750	Best of Category, First Place
\$250	Best of Category, Second Place
\$250	Youth Artist Recognition Award

One piece will be purchased for the museum's permanent collection through the Jackie Autry Purchase Award.

- Each participating artist may submit up to two pieces in the competition.
- The judges' panel may change the category to comply with competition guidelines.
- The Category of "Diverse Cultural Art" includes hides, leather goods, dolls & musical instruments.
- Only artists that are named on Marketplace contracts may enter pieces in the competition.
- There is no entry fee to submit a piece for competition.
- Winners will receive their monetary awards approximately 4 weeks after the show.
- **Entries may be submitted between 9:00 a.m. and 1:00 p.m. on Friday, November 10, 2017.**
- Winners will be announced and winning pieces will be on display at the Friday evening VIP reception.
- Winning submissions will be returned to the Artists Saturday morning. All other submissions may be picked up from 5:00 – 6:30 p.m. Friday or from 7:30 a.m. – 9:30 a.m. on Saturday.
- Winning pieces in all categories will be photographed for marketing and publicity purposes.
- Youth Artist Category is open to Artists 18 years and under in all media who have applied to participate in the Marketplace.

Deadline to submit entries is 1:00 p.m. on Friday, November 10, 2017

**We encourage you to submit an artist statement along with your
disclosure of materials and methods.**